

## **Holleybrooke/Cobblestone 2026 Pool Season.**

### **Resident Homeowners and Tenants.**

Every eligible Resident who wishes to access the Community Pool must obtain a non-transmissible badge and return the Annual Pool Pass Application filled out and signed. All Assessments must be paid in full and all ACC violations resolved. Access to the Community Pool can be suspended at any time during the season if eligibility conditions are non-longer met. *Please see Section X of the Homeowner's Packet for complete Pool Rule and Regulations.*

If you obtained a badge last year, you are required to return the filled out and signed Application for the 2026 Season in order to validate your access to the Pool for the current season. If you applied for a badge last year and have already provided pictures but did not pick it up, you are only required to return the 2026 Application to pickup your badge.

**New Residents** must return the 2026 Pool Pass Application and for each member of the residence eligible for a Pool Pass, **one headshot digital picture jpeg/jog or png format.** *(Passport type)*

Glamour shots, filters, group photos, including pets or favorite activities are strongly discouraged. Any editing necessary will delay the release of badges.

Please email pictures clearly labeled with each individual's full name to the Pool Manager at [holleybrookeVApool@gmail.com](mailto:holleybrookeVApool@gmail.com). Make sure to include your street address in the email.

**Tenants** please do not give your application to your Landlord, you must fill it out and sign it yourself.

Badges will not be shipped. They can be collected at the pool shed during validation times or with a Lifeguard during regular pool hours.

Applications can be emailed to the Pool Manager at [holleybrookeVApool@gmail.com](mailto:holleybrookeVApool@gmail.com) or dropped off at the pool shed during validation times. Applications can also be left with a Lifeguards during regular pool hours.

If you have any questions or issues regarding pool badges, applications or access to the Community Pool please contact the Pool Manger at [holleybrookeVApool@gmail.com](mailto:holleybrookeVApool@gmail.com) or Signature Properties Management at [info@signaturemanagementllc.com](mailto:info@signaturemanagementllc.com). The Lifeguards are not given access to Residents private information and are strongly encouraged to remain focused on the pool areas safety.

***Please see reverse of page for full Pool Passes Validation Dates and Times.***

### **Homeowners Landlords, Management Companies.**

If you wish to give your Tenants access to the Community Pool please filled out and sign the Tenant Authorization Form. Please do not fill out your Tenants Pool Pass Application, your Tenants are required to fill out and sign the Application themselves. All Assessments must be paid in full and ACC violations resolved.

The Authorization Form can be returned by emailed to [holleybrookeVApool@gmail.com](mailto:holleybrookeVApool@gmail.com) or by postal mail to 5311 Lakeshore Ave, Richmond, VA 23228.